Location: Firehouse

Date: 11/18/2025

Time: 1:00 PM

MEETING MINUTES

Attendees: Commissioner Jim Frazier, Commissioner David BeDell, Fire Chief Gene Haught, Commissioner Kathy Howard, Secretary Vikki BeDell, Eric Becker

I. CALL TO ORDER

Meeting called to order at 1:03 PM on November 18, 2025. Jim Frazier presiding.

II. ROLL CALL

Roll call was conducted. See attendees above.

III. APPROVAL OF MINUTES FROM LAST MEETING

Meeting minutes for October 2025 reviewed. Motion to approve by Commissioner Frazier, seconded by Commissioner BeDell. Motion passed.

IV. FINANCIALS

1. The amount for administrative expenses will be changed.
2. The budget will be sent to an accountant to verify that it is set up correctly. Accountant Chelley (208) 860-5801.
3. After the budget is approved by the accountant, it will be sent to the Mountain Home newspaper.

   Motion to pass financials with the intent of improving them. Motion by Commissioner Frazier seconded by Commissioner Howard. Motion passed.

V. OPEN ISSUES

1. Chief Haught and Commissioner BeDell did research on the requirement for physical fitness testing for fire fighters. The National Wildfire Coordination Group manual states that each “Agency may determine physical fitness level” (NWCG PMS 310-1). The Idaho Cooperative Mobilization Agreement (ICMA) manual states the Tactical Tender requires a moderate level of physical fitness (ICMA 1500, 1051).

Chief Haught is creating an equipment specific, task-oriented checklist for fire fighter qualifications. This checklist will be added to the job description. This falls within the Chief’s job description therefore no vote was required.

2. A proposed Mission Statement was presented. A minor change was requested, and the mission statement was accepted. Motion to adopt said Mission Statement by Commissioner Frazier seconded by Commissioner BeDell

3. Review of local fire ordinance was postponed until the next meeting.

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VI. NEW BUSINESS

The need to vote to pay Vikki BeDell as secretary was deemed unnecessary as she is employed as the Chief's secretary, not that of the commission.

VII. CHIEF'S REPORT

1. Tender 2 is at R&R is Boise. The baffles in the tank are broken. They will be giving us recommendations for new baffles and examining the tank for life expectancy.

A. One option is Liquid Surge Control baffles. The cost is $2337.00, and these baffles are removable and reusable.

B. Having the tank lined was very expensive.

2. All trucks are winterized.

3. The old Chiefs truck will be moved to Mountain Home.

4. There is a Fire Department Staff meeting for fire fighters and officers on Sat. December 6, 2025, at 10:00 am.

5. Chains will be put on the remaining trucks and ambulance when the snow falls.

VIII. ADJOURNMENT

Motion to adjourn by Commissioner Frazier, seconded by Commissioner BeDell. Motion passed. Adjourn at 2:43 pm.

Minutes taken by: Vikki BeDell, secretary